Gift form

SHREWSBURY SCHOOL FOUNDATION

NAME

ADDRESS

POSTCODE

TEL.

EMAIL

I would like to support

- ○ **Area of greatest need (Whole School Fund)**
- ○ **Headmaster's Bursary Fund**
- ○ **Foundation Bursary (specify House)**

HOUSE

If you would like to support another area of school life please contact the Foundation.

I would like to make a single gift
I enclose a cheque made payable to 'Shrewsbury School Foundation' for the sum of:

£

I would like to make a regular gift
(Please complete the form below).

● Monthly ● Quarterly ● Annually

£

To start on the 15th of MONTH YEAR

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GIFT AID DECLARATION

Increase your donation by 25p of Gift Aid for every £1 you donate. Gift aid is reclaimed by Shrewsbury School Foundation from the tax you pay for the current tax year.

○ I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Shrewsbury School Foundation. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Please notify us if you want to cancel this declaration, change your name or home address, or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

SIGNATURE | DATE

- ○ **I am happy for my name to appear on the list of donors (in print and online)**
- ○ **I would like my gift to remain anonymous**
- ○ **Please send me information on leaving a gift in my will to the School**

Please complete this form in block capitals and return to:
Shrewsbury School Foundation, The Schools, Shrewsbury SY3 7BA

DIRECT Debit

Name and address of account holder

NAME

ADDRESS

POSTCODE

Bank/building society account no.

Branch sort code

Name and full address of Bank/Building Society

TO THE MANAGER OF

ADDRESS

POSTCODE

Reference

Service user number

8	3	7	2	8	2

Instruction to your Bank or Building Society to pay by Direct Debit

Please pay Shrewsbury School Foundation Direct Debits from the account detailed in this instruction subject to the safeguards assured by the direct guarantee. I understand that this instruction may remain with Shrewsbury School Foundation and if so, details will be passed electronically to my bank/building society.

SIGNATURE

DATE DD/MM/YY

Banks and Building Societies may not accept Direct Debit Instructions for some types of accounts

DIRECT Debit

THE DIRECT DEBIT GUARANTEE

This Guarantee should be detached and retained by the payer

- This guarantee is offered by all banks and building societies that take part in the Direct Debit scheme.
- If there are any changes to the amount, date, or frequency of your Direct Debit Shrewsbury School Foundation will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Shrewsbury School Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Shrewsbury School Foundation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  If you receive a refund you are not entitled to, you must pay it back when Shrewsbury School Foundation asks you to.
- You can cancel a Direct Debit at any time by contacting your bank or building society. Written confirmation may also be required. Please also notify us.

Please return the completed form to: Shrewsbury School Foundation, The Schools, Shrewsbury, SY3 7BA
Telephone: 01743 280890 Email: foundation@shrewsbury.org.uk www.shrewsburyfoundation.org.uk