

# Shrewsbury

CO-EDUCATIONAL BOARDING & DAY SCHOOL



Information for Candidates  
**Outdoor Education Graduate Assistant**  
From September 2026

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## Headmaster's Welcome

Having moved to Shropshire with my wife and young family in 2018, I can speak with first-hand experience of the warmth of welcome offered by the School community and indeed within the town of Shrewsbury. It really is a friendly, gentle yet invigorating place to live and work.



The School's 110 acres have the feel of a village gathered around a green. Stunning architecture complements the natural beauty of ancient trees and open spaces that are meticulously maintained. We wholeheartedly believe that children and staff alike respond to the inspiration of their surroundings. There can surely be fewer more uplifting places in which to live and learn. Staff morale is high and there is a shared sense of purpose which is energising. The pupils are a diverse crowd who are united by a willingness to participate and enjoy all that the school has to offer. We have an excellent staff development programme ensuring that colleagues are stimulated to keep growing as professionals.

Above all, it is a community where the individual is celebrated and encouraged to become the fullest and best version of her or himself: this goes as much for the staff as it does the children in our care.

Thank you for your interest in Shrewsbury School. I hope that this document will encourage you to go ahead with an application that may lead to your joining this unique and vibrant school community.



# Welcome to Shrewsbury School

Shrewsbury School, Independent School of the Year 2020, has a world-class reputation for all-round excellence. Fully co-educational, with a seven-day boarding heartbeat and an integral day community, the school delivers a dynamic education that develops the abilities and enthusiasms of each and every pupil.

Founded by Royal Charter in 1552, Shrewsbury School is one of the 'great' nine schools in England identified by the Clarendon Commission of 1861. The School moved to its current location in 1882. Over the centuries it has grown in size and reputation. The School is now ranked amongst the leading co-educational boarding schools in the world, educating around 840 pupils aged 13-18 years.

Shrewsbury delivers a programme of academic learning that is exciting, challenging, responsive and versatile. On the School's breath-taking 110-acre site on the banks of the River Severn, pupils also have the opportunity to participate in a wide range of sporting, music, drama and co-curricular activities, as well as being encouraged to engage in adventure and charitable endeavour.

Shrewsbury School is committed to a seven-day full boarding model that benefits from a local day element. The School offers only one kind of boarding: full boarding, with nearly 80% of the school roll being full boarders and around 20% holding non-UK passports.

Packwood Prep School became part of the Shrewsbury family of Schools in 2019, and was joined by Terra Nova School and Prestfelde School in 2025. All are co-educational, boarding and day schools for pupils aged 3-13, affording prospective Shrewsbury School pupils a range of early entry points to the Shrewsbury family.

Shrewsbury is a registered charity with a number of wholly owned trading companies, an annual income of over £40m and a staff of 500. It is overseen by a Governing Body which has up to 19 members. The Governing Body and its Committees meet once a term.

Recent years have seen an ambitious programme of new buildings and refurbishment projects. The fully refurbished Barnes Theatre, recently opened by Sir Michael Palin, Old Salopian, with additional new teaching facilities for Drama and Dance. A full refurbishment of Rigg's Hall, one of our boys' Houses, completed in 2022, with refurbishment projects of Churchill's and Ingram's Hall finished in December 2023. The building of a fifth girls' House (Queen Elizabeth Hall) was completed and opened in September 2023, along with two new all-weather sports pitches. We also look forward to opening three new Padel Courts in 2026.

## Outdoor Education Graduate Assistant

Shrewsbury School seeks to appoint a recent graduate or post-graduate to contribute to the School's Outdoor Education programme.

The successful candidate will be expected to deliver a range of Outdoor Education Activities within the school and assist with school trips and the Duke of Edinburgh programme. They will take responsibility for the management of the stores and inventory and will also contribute to the School's thriving pastoral and co-curricular programmes. This post would be ideal for someone wishing to gain initial experience in the teaching profession and to gain key skills and knowledge in one of the country's leading boarding schools.

The post is for a fixed term of one year, with the option of extension by mutual consent. The successful candidate will be accommodated by the School and will also be able to enjoy a programme of continuous professional development.

Outdoor Education at Shrewsbury is a very popular part of the co-curricular programme. All members of the Third Form take part in a range of Outdoor Education activities, with many choosing to continue throughout their time at school. The School runs a highly successful Duke of Edinburgh programme as well as a range of exciting trips, including most recently, climbing and trekking in the Pyrenees and biking in Morocco.

A full induction programme is provided for all new members of staff, in addition to a programme of continuous professional development. All new members of staff are issued with a Microsoft device.

***Shrewsbury School is committed to safeguarding and promoting the welfare of children and young people, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.***

## Job Description

The Outdoor Education Graduate Assistant will report to the Director of Activities and will help pupils to cultivate confidence, knowledge and skill in a variety of Outdoor Education activities. The Outdoor Education Graduate Assistant will be expected to take on the following responsibilities:

✦ Deliver Outdoor Education activities within

- Monday Societies
- Thursday afternoon Irvine programme

✦ Assist with:

- School climbing club (where qualified)
- House trips (weekends)
- Duke of Edinburgh programme, acting as leader of the Silver award and assisting with Gold expeditions
- School trips and expeditions

✦ Contribute to the wider school by:

- Assisting in boarding environments and the sports programme where appropriate

✦ Take responsibility for:

- Day to day running of stores
- Maintenance and safety checks
- Inventory management
- Preparation and clearing of activity resources

# Person Specification

It is anticipated that the successful candidate will demonstrate the following:

## Skills and Qualifications

	Essential	Desirable
✦ Good honours degree.	√	
✦ In possession of, or be willing to work towards, relevant National Governing Body (NGB) qualifications, such as:	√	
<ul style="list-style-type: none"> <li>• Walking (ML or Hill &amp; Moorland Leader)</li> <li>• Climbing (CWI)</li> <li>• Mountain Biking (MIAS or British Cycling)</li> <li>• Scuba diving (PADI – Dive Master or Instructor)</li> <li>• Skiing</li> </ul>		

## Pastoral and co-curricular duties

	Essential	Desirable
✦ Commitment to boarding school life and the ability to carry out the role of tutor effectively.	√	
✦ A professional, yet caring and compassionate approach to working with pupils.	√	
✦ Willingness to be involved in a range of co-curricular activities.	√	

## Personal qualities

	Essential	Desirable
✦ Excellent communication skills (oral and written) for dealing with pupils, parents and colleagues.	√	
✦ Conscientiousness, enthusiasm, and the ability to sustain term time hours, including evenings and weekends.	√	

- ✦ Ability to develop a rapport with pupils and staff throughout the School. ✓
- ✦ Strong organisational skills, and the ability to meet deadlines. ✓
- ✦ A positive attitude towards professional development and their own learning. ✓

### **Suitability to work with children**

- ✦ The postholder must comply with the School's Safeguarding & Child Protection Policy at all times.
- ✦ The postholder must undergo Safeguarding & Child Protection training as directed by their Line Manager.

## Our Ethos

Shrewsbury School has a strong vision, derived from our position as a major co-educational boarding and day school of international reputation.

A Shrewsbury education will educate and empower each individual pupil to flourish in life and contribute positively to the world around them.

Shrewsbury offers a unique whole person education – Floreat – that fosters learning and personal development in four vital and mutually reinforcing fields: the intellectual; the active; the expressive and the reflective. Through this distinctive model of education Shrewsbury promotes the Six Salopian Virtues: wisdom; kindness; courage; integrity; self-mastery and spirit.

As a learning community, the school pursues academic knowledge, wisdom and truth with the aim of developing the ‘cultural capital’ of each child and instilling character strengths, aptitudes and vital life skills, such as resilience and resourcefulness. The individual is able to flourish whilst also pursuing communal values, social responsibility and a willingness to contribute positively to the wider world.

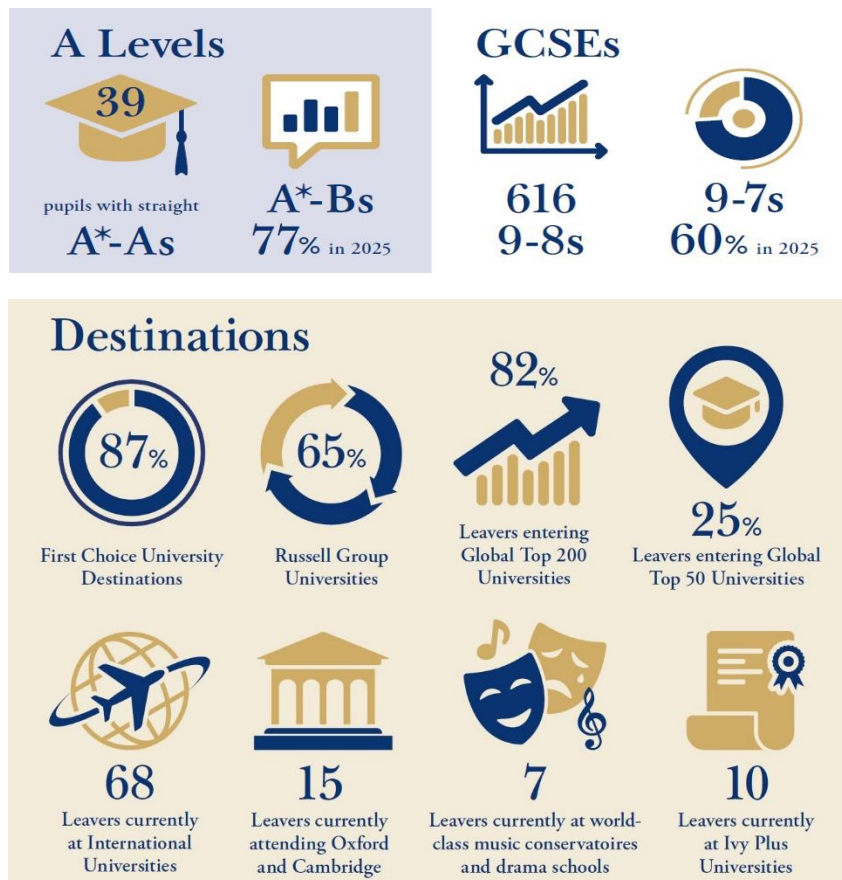
More information about Shrewsbury’s Ethos and Educational Philosophy can be found [here](#).



## Academic Life at Shrewsbury

Academic life focuses on developing intellectually curious young adults who are able to think critically and creatively, have the confidence to question and to challenge and are equipped with the skills that they will need to thrive at all stages of life.

In recent years, around 5% of our leavers have gone on to Oxford and Cambridge and virtually all have taken up places at the university of their first choice. We expect about 80% of A Levels each year to be passed at A\*, A or B grade. But there is as much joy for pupils who surpass his or her expectations as there is for the pupil whose progress to top grades always seemed more certain. Our Summer 2025 results and destinations are summarised below.



2025 Public Examination Results at Shrewsbury

## Pastoral Life at Shrewsbury

The unique, friendly yet respectful atmosphere between staff and students plays a crucial part in establishing the character of Salopians and the School. Together we are a highly supportive community. The House system (7 boys' Houses and 5 girls' Houses) is at the heart of Shrewsbury School.

The House is a Salopian's centre of gravity, a real home from home, somewhere to relax and make friends, as well as work. In addition to their Housemaster or Housemistress, each pupil has a personal tutor who also has strong links to a house and will be involved in a duty evening plus helping out with house events and trips.



## Co-Curricular Life at Shrewsbury

We want all our pupils, whatever their ability, to enjoy their life beyond the classroom, and Shrewsbury has a well-earned reputation for artistic, musical and sporting excellence.

We compete internationally in cricket and rowing, and we are one of the strongest schools in the country for football, cross-country running and fives. Facilities and coaching for these - and a host of other sports including badminton, basketball, tennis, fencing, lacrosse, hockey, netball, and rugby - are excellent.

Our school plays and musicals have drawn praise at the Edinburgh Fringe Festival and in London. As one would expect from one of the strongest music departments in the country, the breadth and quality of music making is remarkable, and a number of pupils win places at some of the top music colleges each year.

We also offer our pupils an extraordinary array of clubs, societies and other co-curricular activities, many of which take place on a dedicated weekly activity afternoon. The majority are led by members of school staff.

Shrewsbury is surrounded by glorious unspoilt countryside and the School makes the most of its easy access to the Shropshire Hills, the Welsh Marches and Snowdonia, as well as easy access to Birmingham and Manchester.



## International Links

At Shrewsbury School we delight in playing our part in developing outstanding schools around the world. Our first international school opened in Bangkok back in 2003 and has become the benchmark for quality education in the city and the wider region.

So successful has the venture been that we opened a second campus in Bangkok in 2018 to keep up with demand, while at the same time opening a new school in Hong Kong. In 2021, Shrewsbury signed an agreement for a new premium international school launched in Phnom Penh, Cambodia and in 2025 Shrewsbury International School India opened. Plans are afoot to open further international schools in the coming years.

The Shrewsbury family of Schools share commitment to encouraging intellectual curiosity and respecting diversity and have formed a close and effective partnership over the years. We exchange best practice and perspectives from our own operating contexts via regular staff visits and via Governors who sit on the Boards of the schools. Over the years Shrewsbury UK graduates have visited Bangkok to enjoy gap year opportunities there.



## The Application Process

Please complete the Shrewsbury School application form together with a covering letter.

Please submit your completed application form and covering letter via the link embedded in the relevant job advert on our website, which can be found via [Job Vacancies | Shrewsbury School](#).

Alternatively, you may prefer to send a printed copy, addressed to: The Human Resources Department, Kingsland House, Shrewsbury, Shropshire, SY3 7BB.

**The closing date for applications is 10am, Friday 8 May 2026.**

**Interviews will be held in the week commencing Monday 18 May 2026.**

Offers will be given verbally and in writing as soon as possible following the Interview.

The School reserves the right to appoint at any stage of the recruitment process.

Queries regarding applications should be addressed to:  
[\*recruitment@shrewsbury.org.uk\*](mailto:recruitment@shrewsbury.org.uk) or telephone 01743 250834.

*Please note the Recruitment Guidance Notes on page 17.*



# Contractual Terms

## Salary

The salary will be £20,000 per annum dependent on experience and qualifications.

## Contract

The appointment will be for a fixed term of one academic year (i.e. until 31<sup>st</sup> August 2027), with the option of a second year by mutual agreement.

## Accommodation

Accommodation is provided with this role, either in a shared standalone property or within a boarding house.

## Hours

You will need to be available for duties during the normal school day.

Shrewsbury School is a boarding school and therefore operates 24 hours a day, 7 days a week during term time. It is expected that you will work such reasonable additional or varied hours to suit the needs of the School.

# Staff Benefits

## Training & Development

All Shrewsbury School staff have the opportunity to access generous professional training; we seek to develop individuals in all areas of their school life. The successful candidate is required to complete in-house statutory training which will be Safeguarding & Child Protection, Manual Handling and First Aid as part of their induction into the School.

## Provision of Meals

Meals during term time are provided at our dining room, Kingsland Hall. Refreshments are provided on site.

## Parking

Parking is provided free of charge on and around site in designated areas and with a school permit.

## Sports Facilities

Our swimming pool has both staff and staff family swim times. We have tennis courts, padel courts, squash courts and a gymnasium which are available for staff use.

## Cycle to Work Scheme

The scheme gives employees access to significant savings on cycles and accessories used for commuting purposes.

# Recruitment Guidance Notes:

## Shrewsbury School 2026

### Terms of Appointment

Under the Department of Education's Keeping Children Safe in Education Regulations we have a legal duty to follow safer recruitment checks. Therefore, any appointment will be subject to the following employment checks:

### Probationary Period

All appointments are subject to a twelve months' probationary period.

### Application Form

All candidates must complete our application form to be considered for a job. You must list your employment history from the date you left full-time education and give details of any employment gaps. This should be accompanied by a covering letter.

**Note:** CVs are not accepted.

Please submit your completed application form and covering letter via the link embedded in the relevant job advert on our website, which can be found via [Job Vacancies | Shrewsbury School](#).

### References

In order to assess candidates' suitability, we shall request at least two references. Please note that in accordance with best practice Shrewsbury School will follow up written references with a telephone call to the referee. The School will also follow up recent employment within an educational setting.

### Right to work in the UK

If you are invited to attend an interview you will be asked to bring identification with you to confirm your right to work in the UK. We ask that you bring **three** forms of identification with you, to include:

- ✦ Current passport, share code or eligible immigration document
- ✦ Current driving licence
- ✦ Birth or adoption certificate for the UK or Channel Islands - issued within 12 months of birth (*including those issued by UK authorities overseas, e.g. Embassies, High Commission and HM Forces*).

## **Evidence of qualifications**

If you are invited to attend an interview you will be asked to bring original evidence of your qualifications.

## **Medical Fitness**

If successfully appointed, you will be asked to complete a health declaration questionnaire and if necessary, an occupational health referral will be made.

## **Safer recruitment checks**

Please read through the School's Safer Recruitment Policy which will give full details of the safer recruitment checks undertaken as part of the on-boarding procedure. If you have any questions on any of these checks please contact us. In summary, below are details of some of the checks carried out.

## **DBS Disclosure and other checks**

If you have ever been convicted of a criminal offence, bound over or cautioned, you must read carefully the section of the application form headed 'Criminal Convictions'. The appointment is subject to a satisfactory Enhanced Disclosure & Barring Service (DBS) Certificate.

## **Overseas Police check**

If you have spent time abroad for three months or more in the last five years you will be required to obtain an overseas check from that country. The school will support the successful candidate through this process.

## **Prohibition check**

Some pupil facing job roles require the School to carry out a prohibition check. This is carried out online via the Department for Education website.

## **Social Media check**

The School is required under the Keeping Children Safe in Education to carry out a social media check on all candidates invited for interview.

# Shrewsbury

CO-EDUCATIONAL BOARDING & DAY SCHOOL



The Schools, Shrewsbury. Shropshire SY3 7BA.

Email: [recruitment@shrewsbury.org.uk](mailto:recruitment@shrewsbury.org.uk)

Telephone: 01743 280500

[www.shrewsbury.org.uk](http://www.shrewsbury.org.uk)

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